## Writing Evidence Gathering Grid



GROUP	NAMES		GENRES/DATE		
COMPOSITION: PURPOSE & AUDIENCE	Write for real purposes and audiences, demonstrating understanding of the main features of different forms of writing.				
	Write using a rich and varied vocabulary appropriate to purpose and form.				
	Write well-paced narratives with a clear and cohesive plot.				
	Use description to create atmosphere to engage the reader.  Eg. Character, setting				
	Make effective choices about when to use direct speech within narratives.				
	Use paragraphs to organise ideas around a theme.  Eg. Making use of topic sentence in non-narrative.				
	Use a range of pronouns and nouns to avoid repetition.				
	Evaluate the effectiveness of writing and suggest improvements.				
	Proofread for spelling and punctuations (see Y4 ARE for accuracy below).				
GRAMMAR	Choose language to suit the purpose and audience.	Use a wide range of conjunctions to join clauses.  Eg. When, before, after, while, so, because, although			
		Use expanded noun phrases followed by a prepositional phrase.  Eg. The strict teacher with curly hair.  The heroic soldier with an unbreakable spirit.			
		Maintain an accurate tense throughout a piece of writing (including simple, progressive and perfect forms) secure from Y2 and Y3.			
		Use standard English.  Eg. We were instead of we was; I did instead of I done.			
		Use a range of adverbial and prepositional phrases, sometimes fronted.  Eg. Therefore, soon, finally, before dark, during break, in the cave, because of Fred.			
PUNCTUATION	Demarcate sentences accurately throughout using capital letters and end punctuation (secure from Y2).				
	Use commas after fronted adverbials.				
	Use inverted commas and other punctuation to indicate direct speech accurately.				
	Use apostrophes correctly (contraction, singular and plural possession).				
TRANSCRIPTION	<ul> <li>Spell correctly words previously taught, including</li> <li>Common exception words from KS1</li> <li>Homophones</li> <li>Those with known prefixes and suffixes</li> </ul>				
	Use and spell correctly most words from the Y3/4 spelling list (can include termly assessments).				
	Use phonic knowledge and morphology to make good attempts at, and check the spelling of, unknown words.				
	Use joined up writing consistently, independently and fluently.				