

Writing: Capital letters and full stops Tuesday 5th – Friday 8th
January 2021

I would like the children to write a letter to a friend or family member this week. As we are only focusing on writing simple sentences, I would like the letter to contain three simple sentences including:

- ✓ **Capital letter at the beginning of each sentence.**
- ✓ **Finger spaces between each word.**
- ✓ **Full stop at the end of each sentence.**

Tuesday 5th

Write the opening of your letter, this is to include who you are writing your letter to. You could also tell your friend or family member how you are.

Wednesday 6th

Write the middle of your letter, you could tell your friend or family member what you have been getting up to on your Christmas break.

Thursday 7th

Write the ending of your letter, you could ask your friend or family member a question here. You must also close your letter by saying who it is from.

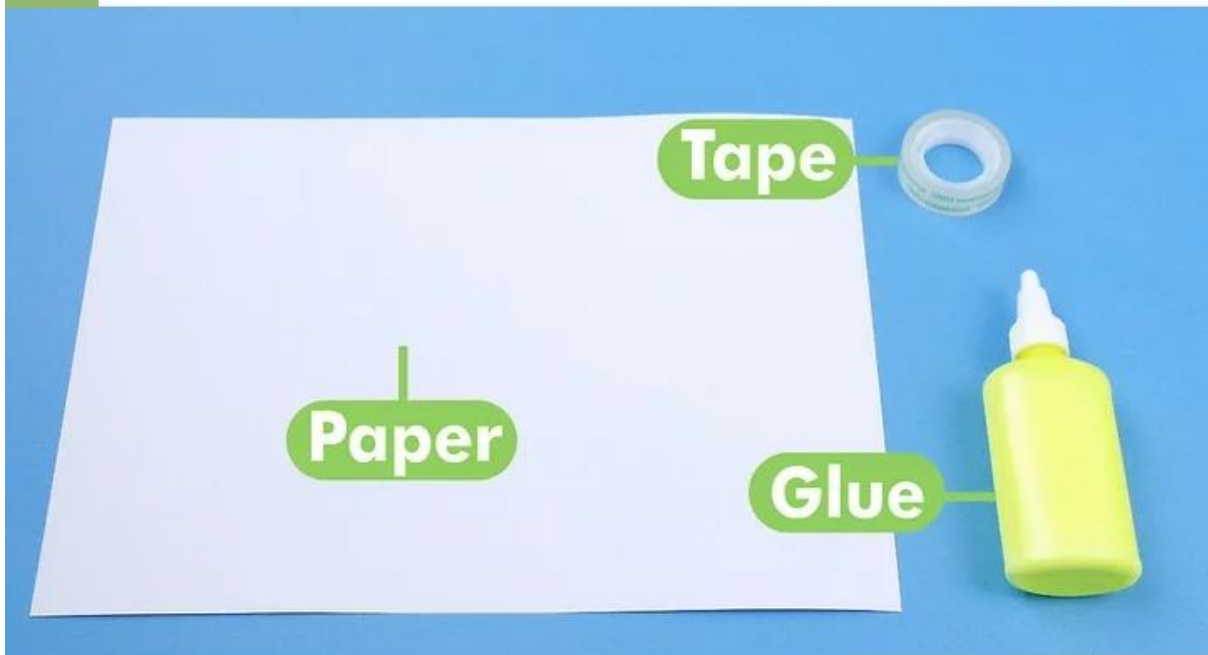
Friday 8th

Decorate your letter

Add a picture to go with your letter. Can you find some scrap paper and try and make an envelope for your letter?

Method
1

Making a Pouch Envelope



- 2** Fold the paper over evenly. You should get a rectangle half the size of your original piece.



3 **Tape together the open left and right sides.** Use tape to securely close the two open edges of the rectangle, leaving the top open. The top is where you will insert your letter.



4 **Fold down the top to make a flap.** Make a small flap by folding down the open edge of the rectangle. This will keep the letter from falling out of the envelope. A flap that is about 1/2 of an inch will work.



- 5** **Insert the letter or card.** Bend back the flap, and insert your letter, card, or other contents. Fold the flap down again after this is done.