



Maltese Road Primary School Special Educational Needs and Disabilities (SEND) Information Report September 2025/2026

Introduction

The Quantum Multi Academy trust welcomes all children regardless of ability to engage fully in their own learning and to contribute equally to the school community. We invite all families to work with us to nurture enjoyment, success and independence.

Maltese Road Primary School welcomes all children whatever their ability. Our school endeavours to include all children in all aspects of school life and enables them to take part in, and contribute to, the school community. We ensure that all children have access to the curriculum and we support them in engaging fully in their own learning. We invite families to work with us in order to ensure and nurture their children's enjoyment, success and independence - unlocking their learning potential together. It is important for us to know all our children well and to address any additional needs as early as possible in order to break down barrier to learning.

It is important for us to know all our children well and to address additional needs as early as possible in order to minimise their long-term impact.

We feel that children benefit enormously when school and home form a strong bond. To do this we invite ongoing dialogue with you and your children about their needs and how we can work together to best support them.

Talking about SEND

Class-teachers

All class-teachers have had training on a range of Special Educational Needs. They are experienced and knowledgeable in providing for special educational needs and as such are members of the SEND team. If you would like to discuss your child's needs with their class-teacher you can request an appointment in person, by phone or email.

- Telephone: 01245 357860
- Email: admin@maltese.essex.sch.uk

Class-teachers may also invite you in to discuss your child's needs as matters arise. Class-teachers are not available for unscheduled meetings before school as they are involved in preparing for the day's activities at this time

Who to talk to and how to contact us - SEND TEAM

Special Educational Needs Coordinator (SENCO)

The SENCO is responsible for the operation of SEND policy and the co-ordination of provision made to support individual pupils with SEND

Our SENCO is Miss Grace Almond

- Telephone: 01245 357860
- Email: g.almond@maltese.essex.sch.uk

Class Learning Support Assistants (LSAs)

LSAs effectively help children with classroom activities and work closely with the teacher to provide differentiated experiences to suit all levels of learning. Part of their provision may involve delivering additional and different interventions to individual or small groups of children, such as those to support cognition and learning or speech and language needs.

1:1 LSAs who are assigned to work with children who have particularly complex needs. These children may have an 'Education, Health and Care Plan' (EHCP) (See 'Graduated Approach')

At Maltese Road Primary School, we use the definitions for SEN and disability that can be found in the SEND Code of Practice (2015):

SEN: *"A child or young person has special educational needs if he or she has a learning difficulty or disability which calls for special educational provision to be made for him or her. A learning difficulty or disability is a significantly greater difficulty in learning than the majority of others of the same age. Special educational provision means educational or training provision that is additional to, or different from, that made generally for others of the same age in a mainstream setting in England"*

Disability: *"Many children and young people who have SEN may have a disability under the Equality Act 2010 – that is '...a physical or mental impairment which has a long-term and substantial adverse effect on their ability to carry out normal day-to-day activities'. This definition includes sensory impairments such as those affecting sight or hearing, and long-term health conditions such as asthma, diabetes, epilepsy, and cancer."*

Children and young people with disabilities do not necessarily have SEN, but there is a significant overlap between disabled children and young people and those with SEN when this is the case both definitions can be used.

Additional Needs in School

The Code of Practice identifies four areas of need and acknowledges that in many cases children will have needs in more than one area.

The areas are:

- communication and interaction;
- cognition and learning;
- social, emotional and mental health (SEMH);
- sensory /physical.

For some children their SEND can be identified at an early age but for others their difficulties only become evident as they progress through school. The Code of Practice makes it clear that the purpose of identification is not to simply label children but to inform the action the school needs to take and the provision it should make. In the majority of cases children's needs are addressed by high quality teaching which highlights their strengths and addresses their challenges.

Maltese Road Primary School has had experience in providing for the following needs:

- Attention Deficit and Hyperactivity disorder (ADHD)
- Autism (ASD)
- Cerebral palsy
- General and cognitive learning needs – including working memory difficulties
- Motor skills difficulty – including developmental dyspraxia
- Specific learning difficulties – including literacy difficulties and dyscalculia
- Speech and Language difficulties – including receptive, expressive, social communication and verbal dyspraxia.
- Down's Syndrome
- Visual Impairment
- Hearing Impairment

What kind of special educational provision is made at Maltese Road Primary School?

Our experienced LSA team are trained in delivering interventions and to use a wide range of resources and strategies. They are continually extending their expertise by attending externally run courses and in-house training.

- Class LSAs – who help children with classroom activities and work closely with the teacher to provide adjusted (differentiated) experiences to suit all levels of learning.
- Specialist SEN LSAs – who will work with individuals and small groups on specific areas of learning.
- 1:1 LSAs – who are assigned to work with selected children who have particularly complex needs. These children may have 'Education, Health and Care Plans'. (See 'Graduated Response')

Depending on the nature of the child's difficulties, he or she may also be withdrawn from lessons for short periods of intensive specialised teaching. This will usually happen when:

- A child has an Education, Health and Care Plan (EHCP) or has been identified as having needs at the 'additional' level and needs time to work towards their specific targets.
- A child is following a short-term evidence-based intervention programme due to identification of a need to accelerate learning or target key skills.

How do we use the Graduated Approach (as described in the SEND Code of Practice)?

At Maltese Road, we used the graduated approach to identify:

- if a child has SEND
- the level of support needed
- the provision needed to ensure wellbeing and progress

'Quality First Teaching'

In the first instance children's needs are met by their class teacher. High quality teaching, differentiated tasks for individual learners, is the first step in responding to children who may or may not have SEND. High expectations should be set by teachers for every learner whatever their prior attainment. All teaching is based on building on what your child already knows (prior knowledge), can do and can understand.

Detailed knowledge of:

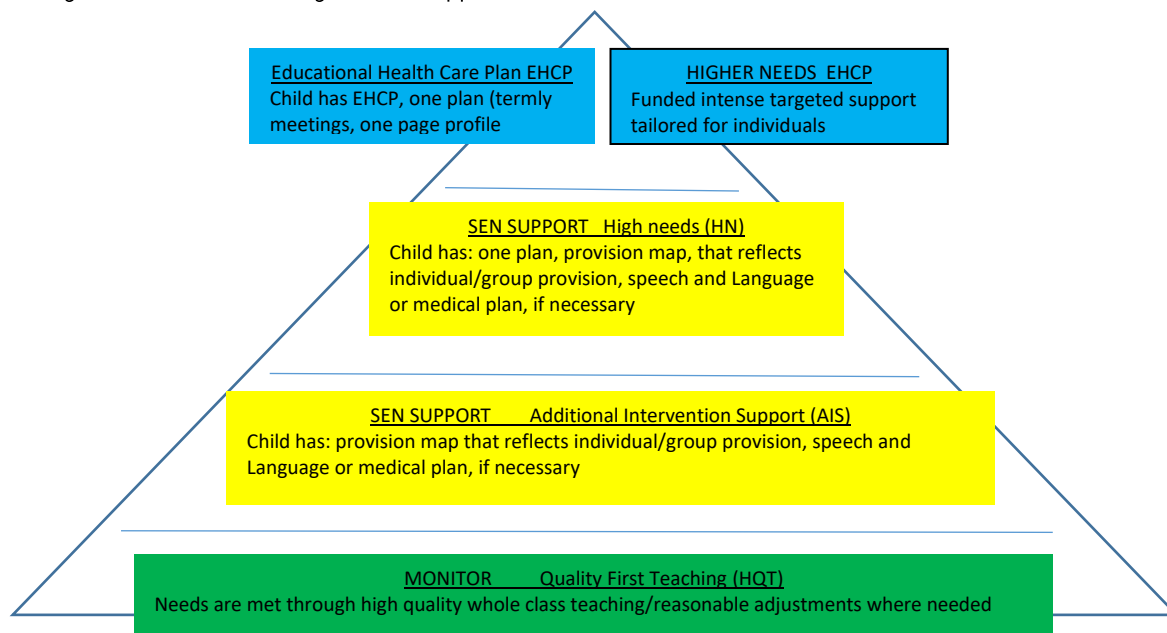
- prior achievement
- learning styles
- barriers to learning
- interests and talents

This enables teachers to put in place different ways of teaching so that your child is fully involved in learning in class. This may involve things like using more practical learning or providing different resources adapted for your child. The teacher will use specific strategies to enable your child to access the learning task.

Provision, Interventions, Strategies, Assessment for children with SEND: The Graduated Approach

Like all schools, we have a 'graduated response' to meeting pupils' need:

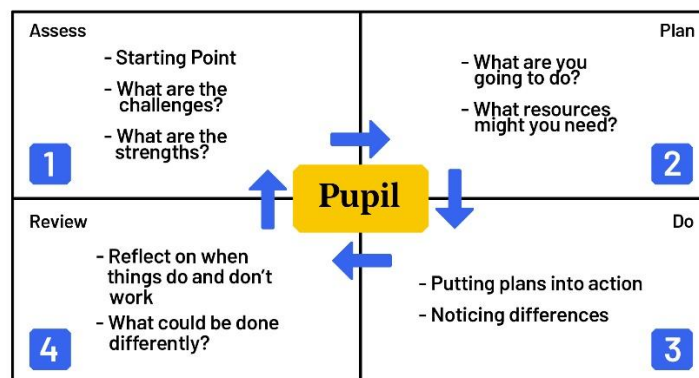
Diagram below shows the graduated approach



The graduated approach is supported by a four-part cycle which involves:

- **Assess** – in order to identify the child's needs
- **Plan** – a Provision Map and for some children a One Plan is written which includes targets for the children and describes the provision needed for them to achieve those targets
- **Do** – the provision which is outlined in the plan is put in place
- **Review** – progress is reviewed and further assessment is considered before writing the next provision map.

This cycle takes place 3 times a year and involves the participation of parents/carers and children.



What happens if children fall behind?

Additional Intervention Support

Children are included in our 'SEND support group' if they need Additional Intervention Support as well as High Quality teaching (see yellow band in diagram). Parents/carers are consulted when a class-teacher feels that a child should have Additional Intervention Support and if the parents/carers agree the child is recorded on our SEND register.

If your child has Additional Intervention support provision plan created by your child's class-teacher, it clearly reflects the 'Assess, Plan, Do, Review' cycle and outlines:

- your child's individual targets which set in light of ongoing assessments
- the support and provision that your child receives in order to achieve those targets.

High Needs Support

If your child has more complex needs and requires ongoing support, they may require a 'One Plan' document (see upper yellow box). If this is the case you will be invited to discuss your child's needs and provision with SENCO once a term. The review meetings are child centred and children are encouraged to engage with this discussion as far as possible. Within a One Planning meeting we ensure that:

- everyone develops a good understanding of the child's areas of strength and difficulty,
- we take into account and discuss the children's and parents/carer concerns,
- everyone understands the agreed outcomes sought for the child,
- everyone is clear on how each outcome can be broken down into manageable steps,
- all notes from the meeting itself/parent/carers are added to the One Plan record and a copy is sent home.

It is very important to us that each child is at the centre of all our school support and therefore where possible we encourage them to take an active role in reviewing their targets. In support of this, when reviewing the provision map targets, there is a comment section for the child, their parents/carers and the child's class-teacher,

Statutory Assessment and possible Education, Health and Care Plan

While most children with SEND will make progress through the schools graduated levels of support some pupils may have Information Classification: CONTROLLED more complex needs (that have or haven't already been formally diagnosed) and require a much higher level of support.

If we feel that your child does not seem to be making good progress, despite the additional and different support offered in school, we may suggest that we try to access a higher level of support through an 'Education, Health and Care Plan' EHCP.

This is a statutory process which involves applying to our local authority for additional support. The first step is to ask the local authority if an EHC assessment can take place and then if the assessment shows additional support is needed an EHCP will be put in place.

The Essex Educational Psychology Service has provided schools with 'Provision Guidance' which helps teachers and SENCOs to select appropriate strategies and determine the level of support your child requires.

***'With high aspirations, and the right support, the vast majority of children and young people can go on to achieve successful long-term outcomes in adult life. Local authorities, education providers and their partners should work together to help children and young people to realise their ambitions.'* Code of Practice 0-25 (2015) Page 28.**

How do we assess children's learning?

Individual progress is continually monitored throughout the school year. Ongoing assessment takes place during lessons through:

- careful dialogue/questioning
- self-monitoring, self-assessment and peer assessment - pupils are encouraged to monitor their own understanding and to let their teaching team (class teacher and learning support assistants) know if they are having difficulties.

After lessons when the teaching team evaluate learning through

- informal discussion
- assessing products of learning activities including the marking and feedback of written work.

Formal assessment: progress in English and Mathematics is assessed through the use of specifically designed test papers and activities.

These assessments include;

English	Mathematics
<ul style="list-style-type: none">• Phonics screening Decoding of high frequency 'sight' words.• SAT tests (End of KS2 Y6)• YARC Reading Test (X/Y)• NFER termly reading assessments• Ongoing assessment of writing• Single Word Spelling Test• Informal spelling tests tailored to individual needs• Little Wandle half termly assessments	<ul style="list-style-type: none">• Number facts tests• Number stacks• White Rose Maths end of unit assessments (reasoning problem solving and arithmetic)• White rose end of block assessment• SAT tests (End of KS1 Y2 End of KS2 Y6)• Practical maths assessment activities• Tackling tables Year 3-6 (multiplication test)• Year 4 times table test

Social, Emotional and Mental Health Difficulties

Children remain the responsibility of the class teacher and will receive a differentiated approach to their school life depending on their need. For example, they may have additional resources to support them in the classroom such as, reward charts, timers, clear rules and routines, etc. A personalised approach to their learning may be required such as, exploring feelings, anger management, using sensory timetables to include sensory breaks, Zones of Regulations. Some may also be on their own personalised behaviour management plan.

The school has a child and family support worker (Miss Pointon) available once a week (Friday) in school to support to give support and advice to our families. Individual sessions may run for those children requiring additional support.

Autism and Social Communication Difficulties

Children remain the responsibility of the class teacher and will receive a differentiated approach to their school life depending on their need. For example, they may have additional resources to support them in the classroom such as, visual timetables, visual organisation prompts, first and then boards, tasks broken down into manageable steps, clear and precise language used, a variety of options for recording work, work stations, sensory analysis, weighted cushions, fiddle objects, etc. Some may attend individual, paired or small group out-of-class sessions to develop their social communication skills. Our designated Inclusion Partner (Mrs Nicola Wiseman) from the Essex SEND Team also supports and advices for children with significant needs in this area.

Speech, Language and Communication Difficulties

Children remain the responsibility of the class teacher and will receive a differentiated approach to their school life depending on their need. For example, they may be pre-taught topic vocabulary, have tasks broken down into pictorial format, use mind mapping techniques, etc. Some may attend group or individual out-of-class sessions to develop their speech, language and communication skills.

In school, a speech and language trained SEN LSA delivers programmes to those children on the Speech and Language care plan. They liaise very closely with the Speech and Language Therapist, who model an intervention so that it can be continued in class. A speech and language therapist visits to assess and review children with an EHCp. Our designated Inclusion Partner (Mrs Nicole Wiseman) from the Essex SEND Team also supports and advises for children with significant language needs.

Sensory, Physical and Neurological Difficulties

Children remain the responsibility of the class teacher and will receive a differentiated approach to their school life depending on their need. For example, they may have increased opportunities to use ICT to record work, or use a scribe for some sessions. A Motor Skills group runs weekly for children who would also benefit. Time is allocated to children who have been assessed or supported by specialist services such as, Occupational Therapy, Physiotherapy and The Visual Training Clinic, in order for advice to be implemented. The school would also put into place a programme of support as suggested by the health authority. The school is fully accessible and has a disabled toilet.

Medical Needs

We will discuss your child's needs with you prior to your child joining the school and if appropriate we will devise a 'Health Care Plan' with your input and agreement. This document will describe your child's needs and how we will accommodate those needs. Medication for children with allergies and other chronic conditions is kept in the school office for use if required. **We do not allow nuts to be brought into school under any circumstances.** All teaching staff and first aid trained staff have completed a training course on the use of an EpiPen for anaphylactic shock. A register of children with chronic medical conditions is circulated and updated each term.

Occasionally a child may visit outside therapy clinics in order to access specialized support. Permission is granted if access to this support will benefit the child in a school setting.

What equipment and facilities does Maltese Road Primary School have for children with SEND?

Specialist resources are used to aid learning across the school. These include sand timers, behaviour charts with stickers and rewards, visual timetables, left handed scissors, pencil grips, sit and move cushions, coloured overlays, a wide variety of ICT resources and 'zones of regulation'. The school is fully accessible and has a disabled toilet. Further specific specialist equipment is bought or hired according to the needs of the children, as and when they arise.

Interventions

Learning Support Assistants (LSA) are trained to deliver interventions and to use specific resources and strategies. Class-teachers and the SENCO will consider the suitability of interventions and strategies for your child as the need arises. You will be informed if your child is selected for additional interventions and this provision will be recorded on their Provision Map.

Potential forms of additional support available in our school:

Social, Emotional and Mental Health Difficulties

- Nurture groups for social and emotional
- Socially Speaking – develops social skills KS2
- Time to talk – develop social skills KS1
- Musical communication – develops social and communication skills
- Sessions with Miss Pointon - Family Support Worker (FSW)
- Lunch time 'checks ins' for social and emotional support
- 'Quiet Space' at lunchtime

Speech, Language and Communication Difficulties

- 1:1 Speech and Language support, using care plans given by Provide Speech and Language Therapists
- Socially Speaking – develops social skills KS2

- Time to talk – develop social skills KS1
- Musical communication – develops social and communication skills
- WellComm

Sensory, Physical and Neurological Difficulties

- Gym trail – supports fine and gross motor skills (Finger gym – fine motor skills)
- Attention Bucket – to develop ability to hold attention and apply to learning
- Sensory Circuit

Cognition and Learning

- Precision teaching – personalised practise for reading/ spelling/maths – develops and strengthen working memory
- Phonological Awareness –reading/spelling
- Rapid reasoning - reasoning and problem solving (Third Space Learning)
- Specific handwriting support following Nelson scheme
- Number stacks – maths fluency
- Fluency in Five – arithmetic (Third Space Learning)
- Memory Fix – developing and strengthening working memory
- Pre teaching – work targeted at specific children to cover curriculum content/vocabulary in advance
- Rapid catch up – phonics interventions

EAL support

- English as an Additional Language (EAL) to support language (vocabulary and understanding)

How does Maltese Road Primary School consult with parents of children with SEND?

Termly meetings are arranged with parents and children to review the child's smart target. At these times a child's plan will be reviewed and new targets are set. Parents and children are invited to make a contribution to the parents/pupil's view section of the review.

The SENCO or one of the SEN team will contacts parents to keep them updated with any issues or consideration of new strategies.

Parents of children with an EHCP are invited to discuss their child's progress at the Annual Review. In Year 5 the amendment of the EHCP will be discussed ready for secondary school transition. Parents of children who have an EHCP are invited to discuss transitional provision with the potential secondary school at a Transitional Review.

Parents are invited to discuss arrangements with the Class Teacher and/or SENCO throughout the year by making an appointment at the school office.

The SENCo holds termly SENCo Coffee Mornings, inviting a range of outside agencies to support parents with SEND.

Working with other professionals

If we feel that we need more information about your child's unique needs we may call on a range of other professionals.

We may for instance ask you to approach your G.P. for a referral to the School Paediatrician. Once your child has been assessed the Speech and Language Therapist (SaLT) a carefully designed care plan will be written for them to access in school and at home. Parents are expected to fully engage with the treatment process and to practise with their child regularly at home.

We are also able to call on expertise available through our local authority. The school has allocated time from the Essex Educational Psychology Team and we can access advice from the Essex Inclusion Partners.

Transition from Pre-School to Primary to Secondary School

From Pre-school to Maltese Road Primary

We have established an effective transition programme which helps all children. It is particularly beneficial to children who have special needs. Our Early Years teacher (Mr Hillis), visits all feeder preschools and meets with parents during the preceding summer term. During this time in June or July he runs a number of sessions where his future class get used to their new environment and meet, work and play with the staff team. Mrs Almond, the SENCO, meets with parents and preschool teachers to discuss specific needs and prepare a support programme where necessary, this is done in the summer term so that provision is in place for the autumn term.

From Maltese Road Primary to Secondary Schools

Where children are transferring to Secondary School, the SENCO will meet SENCO's of each secondary school to transfer SEND information. All SEND school records will be passed on to secondary school. During the preceding summer term they arrange taster sessions and parent evenings to ensure smooth transition. Where deemed appropriate, the secondary school SENCOs are invited to a small number of children's One planning meetings in the summer term before they leave Maltese Road School.

Complaints about SEND provision

We are committed to having an 'open door' policy, Head of school (Mrs White), SENCO (Mrs Almond) and class teachers are available to parents to discuss concerns. Please contact the office to make an appointment if an in depth discussion is required. We will always do our very best to resolve any situations where a parent is dissatisfied, but if parents feel that their issue is not resolved, they may see a detailed copy of our Complaints Policy via the link:

[Concerns & Complaints - Quantum Multi-Academy Trust](#)

SEND Governor

Mrs Jen Harold is our lead SEND Governor and is responsible for raising awareness of SEND issues at governing body meetings. Mrs Harold works closely with the SENCO to gain a clear working knowledge of the SEND Code of Practice and be aware of their school's systems for SEND provision.

Mrs Harold supports the SENCO to:

- Ensure that the school's SEND budget is appropriately allocated to support pupils with SEND.
- Give up-to-date information to the governing body on the quality and effectiveness of SEND and disability provision within the school
- Help to review the school's policy on provision for pupils with SEND

Support services for families

Family Solutions

Call the 0345 603 7627 and ask for the CHILDREN & FAMILIES HUB

Kids Inspire

01245 348707

Email: admin@kidsinspire.org.uk

Digital Parent Support Service

Free parent helpline: 0808 802 0222

Email: NDPSS@family-action.org.uk

Families InFocus

01245 353575

Health Drop in sessions

01245 283396 Range of workshops that also cover general physical and emotional health problems and parenting concerns

The Yo-Yo Project (Chelmsford) Child Bereavement service

Website: <https://www.farleighospice.org/contact-us>

Email: yoyoproject@farleighospice.org

Phone 01245457416

For family support from SNAP

Please contact: Telephone: 01277 211300

Helpline: familyteam@snapcharity.org

General Enquiries: info@snapcharity.org

The Local Offer

You are able to find more information about the range of services accessible in our area by clicking on the link below:

<http://www.essexlocaloffer.org.uk>

Please visit our school website to see a range of support available [SEND Resources | Maltese Road Primary \(secure-primariesite.net\)](#)