

# QUANTUM MULTI-ACADEMY TRUST



## Utilities POLICY

Version	V1
Date Approved	12.02.2026
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Source	

Change Control – To be REMOVED Prior to Website Publication	
V1	New QMAT Policy

## **Aim**

Quantum Multi-Academy Trust (Trust) is committed to the responsible management of energy and water resources.

By efficient management of these resources, the trust aims to:

- Minimise expenditure and environmental impact
- Maintain health and safety standards
- Maintain an acceptable comfort level for staff, pupils and other building users.

This policy statement will be implemented through a ten-point plan:

### **1. Responsibility**

The overall responsibility lies with the Chief Executive Officer (CEO). Day to day energy management responsibilities lie with the Chief Finance and Operating Officer (CFO), Headteachers and Site Managers working in conjunction with the policy and direction set by the Trust Board

Policy, strategy and targets for energy management will be the responsibility of the Trust Board and CEO.

Teachers will have a responsibility to set a good example to pupils who can also make a significant contribution to end-use energy efficiency.

### **2. Utilities selection and purchase**

The Trusts utility contracts are managed by the CFO who appoints a broker to act on the school's behalf. This service is reviewed annually in line with the school's purchasing policies.

On behalf of the Trust the broker monitors the market to obtain best prices for water, gas and electricity. In liaison with the Trust the broker will obtain quotes and present these to the Trust with three options (e.g 1 year, 2 year, 3 year). Based on the advice given by the broker, the Trust will decide on the best option and award a contract for the appropriate period.

Approval should ordinarily be sought at a meeting of the Full Trust Board. However, where this is not practical due to market volatility or the timing of scheduled meetings, approval may be obtained via email. All trustees must receive the full information provided by the broker outlining the available options, be given adequate time to ask questions, and any approval must satisfy the same quorum requirements as a formal meeting to be considered valid.

The water, gas and electricity contracts do not have to run concurrently or for the same length of time. The broker should validate all invoices that are processed by the school. The finance office will support and raise any concerns.

### **3. Energy information**

Electricity, gas and water meters will be read monthly, where applicable. Abnormal consumption will be investigated and, where possible, corrective action taken.

As a trust, we are actively working towards a range of sustainability targets that reduce our environmental impact, improve resource efficiency, and promote sustainable behaviours across our campuses.

#### **4. Maintenance**

Energy conversion plant, distribution systems and energy/water using equipment will be correctly maintained to avoid energy and water wastage.

#### **5. Awareness**

Each school within the Trust will adopt a Whole School Approach involving everyone associated with the school. Regular awareness initiatives for staff and students/pupils will emphasise the cost and environmental benefits of saving energy and water and how to avoid waste. Energy and water saving information will be provided to catering and cleaning staff.

Staff and students/pupils will also be provided with information on how to save energy and water at home.

#### **6. Curriculum**

The National Curriculum will be reviewed annually to ensure that the energy and water element is built into syllabi at appropriate levels.

#### **7. Investment in energy efficiency**

The Trust aims to invest in energy and water saving schemes Savings achieved by good housekeeping measures will be reinvested into delivery of education.

Where available, grants will be sought to improve energy and water efficiency.

The Trust will make use of any local and national grant schemes available to improve its overall energy and water efficiency.

#### **8. Design**

Energy and water efficiency will be considered in the purchase of all new equipment, e.g. computers, monitors, overhead projectors, lamps, catering appliances etc.